

**TOWN OF COLMA
CITY COUNCIL SPECIAL MEETING
AND WORKSHOP MINUTES
JANUARY 18, 2007
10:00 AM**

CALL TO ORDER

Mayor Frossanna Vallerger called the Special Meeting of the City Council for the Town of Colma to order at 10:05 a.m.

Council Present – Mayor Frossanna Vallerger, Vice Mayor Larry Formalejo, Councilmembers Joseph Silva, Helen Fisicaro and Joanne del Rosario.

Staff Present – City Manager Diane McGrath, City Attorney Roger Peters, Police Chief Robert Lotti

NEW BUSINESS

1. **Consider:** **Employment Agreement with the Police Chief Robert Lotti.**

Action: Motion to Adopt a Resolution No. 2007-02 Approving the Employment Agreement Between the Town Of Colma and Police Chief Robert Lotti.

Councilmember Helen Fisicaro moved to adopt Resolution 2007-02, seconded by Councilmember Joseph Silva and carried by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna “Fro” Vallerger	√				
C.R. “Larry” Formalejo				√	
Joseph Silva	√				
Helen Fisicaro	√				
Joanne F. del Rosario	√				
Voting Tally	4	0		1	

ADJOURNMENT

Mayor Frossanna Vallerger adjourned to Closed Session at 10:08 a.m.

CLOSED SESSION

City Manager Contract
City Attorney Contract

There was no reportable action at the Closed Session.

SPECIAL MEETING - Reconvened

The Special Meeting was reconvened at 11:00 a.m. City Council participated in the following discussions.

Staff Present – City Manager Diane McGrath, Assistant City Manager Laura Allen, City Attorney Roger Peters, Police Chief Robert Lotti, City Planner Andrea Ouse, Recreation Director Brian Dossey, City Engineer Rick Mao and Human Resources Administrator Lori Burns.

2. STUDY SESSION

A. Council Teambuilding – Working Together

- Council Protocols -- Develop Policy on Council Equipment
- Councils' Role and Expectations
- Staff's Role
- Working as a Team
- Lessons Learned

B. 2007 City Council Vision for the Town – Open Discussion

C. 2007 Issues, Opportunities & Challenges from Staff's Perspective

- Public Works – Public Works Director
- Police – Chief of Police
- Legal – City Attorney
- Finance – Assistant City Manager
- Planning – City Planner
- HR – Human Resource Administrator
- Recreation – Recreation Director

D. Develop the Town's Priorities for 2007 (City Council & Department Heads)

E. Ethics Training (City Attorney)

F. Emergency Preparedness Plan (Assistant City Manager)

G. Revised Personnel Policies and Procedures – (Human Resource Administrator, Assistant City Manager, City Attorney, City Manager)

ADJOURNMENT

Mayor Frossanna Vallergera adjourned the Special meeting at 3:20 p.m.